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ADDENDUM NO. 1
Date: January 7, 2011
RSQ No.11-0012, On-Call ADA Consultant

It is the vendor's responsibility to ensure their receipt of all addenda, and to clearly acknowledge all addenda within their initial bid or proposal response. Acknowledgement may be confirmed either by inclusion of a signed copy of this addendum with the initial bid or proposal response, or by completion and return of the addendum acknowledgement section of the solicitation. Failure to acknowledge each addendum may prevent the bid or proposal from being considered for award.

This addendum does not change the date for receipt of bids or proposals.

The purpose of this addendum is to answer questions clarifying the RSQ. No changes.

1. Section 3.7.2 requires 11 point font and some other formatting criteria. Is it acceptable to provide handwritten responses for the forms or should we type them out?

Yes, handwritten would be accepted. Blue or black is fine. However, blue should be utilized for all signatures. Attached is a copy of the RSQ in Word format so that you may type into the forms.

2. How many copies of the response are required?

Per Section 3.7 of the RSQ, Specific Directions Regarding Format and Contents of Response, we require One (1) original, marked "ORIGINAL" and five (5) copies, each marked "COPY"

3. During the 12 month contract period, how many of the 150 buildings are you expecting audits on? All

4. Are reports required on all of them?

One (1) report.

5. Will the County provide a list of facilities with square footage of each facility?

Awarded vendor will receive building list and sizes/uses.

6. What is the job and where is it?

Lake County Board of County Commissioners is looking for a consultant to do ADA (American Disabilities Act) on call consulting. This will be an on-call consultant with no guarantee of work. The first task to be requested is the assessment listed in the scope.

7. Will the bidder accept payment processed through the County's VISA-based electronic payment system?

Does the County system require the vendor to have “Merchant Account with a Credit Card Processor or can you use Direct Deposit Information?

The County’s system requires the vendor to have Merchant Account with a Credit Card Processor.

8. Does the County have an Incumbent Consultant providing these services at this time, whom they wish to replace?

No, there is no incumbent.

9. Has the County produced a prior audit of the facilities in an electronic database format, to include the square footage of the facilities, use by Occupancy, and prior noted deficiencies?

The last study was 1995 and it is not in electronic format.

10. Does the County have any current or pending litigation, resulting in the request for Expert Witness?

There is no pending litigation for ADA issues.

11. May we presume the value of the following to be \$0 for the noted additional insurance coverage? Loss of use at coverage value:\$_____, Garage Keepers Liability at coverage value\$_____

Yes

12. What is the time table for consideration of award to the successful respondent?

We would like to have a contract in place by April 1, 2011 or soon thereafter.

13. Is the end goal program access or meeting the readily achievable standard? Does the scope of work include assessment of all county sidewalks and right-of-way crossings: Does the scope of work extend to compliance of accessible features for web site access? Does section 3.5 give permission to visit county building to access the breadth of the scope of work?

The County desires to obtain and maintain compliance with all applicable ADA requirements. The selected vendor will analyze the current state of compliance and make recommendations concerning future actions in all areas as required by law. The selected contractor will be provided a building list with sized and locations prior to fee negotiation.

14. At what point in the process are financial statements required?

We have not asked for financial statements at this time. However, we may ask you to provide a financial statement for our review before award is recommended.

15. Regarding Page 20 of 21 volume of work: please define “previously” (length of time). List some recent projects and give an overall number of years you have been working with the County.

16. Regarding page 20 of 21 volume of work should we list all projects regardless of the scope of work or only projects of a similar nature.

For this form you can make that decision. We are just interested to know some of the things you have done for the County..

Firm Name: _____ Date: _____

Signature: _____ Title: _____

Typed/Printed Name: _____